

# INTERNATIONAL STUDENT APPLICATION

Part A: Pre-enrolment (eligibility) interview/evaluation – Part B: Personal information – Part C: Course(s) selection

**The process of enrolment explained:**

1. Pre-enrolment eligibility interview/evaluation – Personal Information – Courses – Application for enrolment.
2. Assessment of application by ITHEA – acceptance/rejection.
3. Letter of offer and enrolment acceptance agreement to the student candidate.
4. Acceptance of offer – terms, responsibilities, fees payment schedule.
5. Payment of tuition deposit as well as the upfront monies for the Overseas Student Health Cover for the duration of the cover.
6. Electronic Confirmation of Enrolment – eCoE – from ITHEA through the Department of Education and Training.
7. Student applies for Student Visa.

## PART A – PRE-ENROLMENT ELIGIBILITY INTERVIEW/EVALUATION

**The prospective student must answer the following questions in detail, on separate papers and kindly attach to the end of this application.**

**Each response should be as detailed as possible.**

1. Why are you choosing to study in Australia?
2. Why are you choosing to study at ITHEA?
3. Why are you choosing to study the nominated course/s? Do you have any experience in the field you intend to study?
4. How is the course relevant to your career and academic background? How will it benefit your future career prospects?
5. What are the incentives to return to your home country?
6. Do you have friends or relatives in Australia?
7. What are your living arrangements in Australia?

**For office use only – ITHEA officer's determination:**

Is the English level of the prospective student appropriate for the qualification?  Yes  No - *If not, recommended enrolment?*

Does the course align with the student's career plans?  Yes  No - *If not, recommended action?*

.....  
Name of ITHEA Officer

.....  
Signature of ITHEA Officer

...../...../.....  
Date

## PART B – PERSONAL INFORMATION

**Please complete all parts of this form, sign and date each page, attach certified documents and return to ITHEA**

### Personal details

Family name:		Given name(s):			
Date of birth:	Country of birth:	City of birth:		Sex:	
				<input type="checkbox"/> Male <input type="checkbox"/> Female	
Passport No.	Country of passport:	Nationality:	E-mail:		
Home country address:			Home country contact telephone:		
Are you currently in Australia? If yes, Australian address:				Australian telephone:	
Emergency contact details – Name ( <i>next of kin</i> ):		Relationship:	Telephone number:		

### Medical

Pre-existing medical condition – please outline in detail (*if insufficient space, please attach another page, sign and date it after completion*):

Do you consider yourself to have a disability (*tick applicable box*)?  Yes  No

If yes, please indicate the areas of disability, impairment or long term condition by ticking the applicable box(s):	<input type="checkbox"/> Hearing/Deaf <input type="checkbox"/> Physical <input type="checkbox"/> Acquired brain impairment	<input type="checkbox"/> Intellectual <input type="checkbox"/> Learning <input type="checkbox"/> Mental illness	<input type="checkbox"/> Vision <input type="checkbox"/> Other
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### Previous studies

Highest level of education attained:	Institution:	Country:	Year completed:

Have you successfully completed any of the following qualifications?

<input type="checkbox"/> Bachelor Degree of Higher Degree <input type="checkbox"/> Advanced Diploma or Associate Degree <input type="checkbox"/> Diploma or Associate Diploma	<input type="checkbox"/> Certificate IV or Advanced Certificate/Technician <input type="checkbox"/> Certificate III or Trade Certificate <input type="checkbox"/> Certificate II	<input type="checkbox"/> Certificate I <input type="checkbox"/> Certificate(s) other than the above <input type="checkbox"/> Other
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### Language (*tick applicable box or boxes*)

Have you completed an IELTS course, TOEFL course or equivalent? <input type="checkbox"/> Yes <input type="checkbox"/> No	Country:	Date completed:
<input type="checkbox"/> IELTS (score): <input type="checkbox"/> TOEFL(score): <input type="checkbox"/> Other:		
Do you speak a language other than English? <input type="checkbox"/> No <input type="checkbox"/> Yes If yes, please specify:		

### Student certification

I certify that the information I have provided and indicated on this form is true and correct. I further certify that in completing this Student Application Form, I am commencing the procedures for an enrolment into the course/s indicated. I understand that I will receive further information from the Institute of Tertiary and Higher Education Australia so as to finalise my enrolment.

.....  
Name of applicant

.....  
Signature of applicant

...../...../.....  
Date

