ITHEA Corporation Pty Ltd trading as Institute of Tertiary & Higher Education Australia \* T: +61 3 9650 3900 \* F: +61 3 9650 3199 \* E: info@ithea.edu.au \* W: www.ithea.edu.au City campus: Level 11, 168 Lonsdale Street, Melbourne, Victoria, 3000, Australia \* CRICOS Provider Code: 02892J \* RTO Number: 22037 \* ACN: 125 368 569 \* ABN: 40 125 368 569



## **Amendment to Personal Details**

This form is to be used to inform ITHEA about any changes to your personal details that may arise during your course. (This includes any changes to your address, contact phone numbers and email address.)

International Students are legally obligated under **Visa Condition 8533** to notify ITHEA of their residential address in Australia within **7 days of arriving in Australia**.

Students must also notify your education provider of any change in your residential address or contact details within 7 days of the change.

Student details:					
First Name:		Last Name:			
Student Number:		Select ONE:	D	omestic	International
Email:		Telephone/Mob	ile:		
Course:		Trainer:	Date:		
	1				
New details:					
First Name: La		Last Name:			
Address:					
Telephone/Mobile:					
Email:					
Student Signature:					
Office Head Only					
Office Use Only:					
☐ Entered in Student File E	Entered by:		Date Entered//		
☐ Entered on VETTRAK	Entered by:		Date Entered//		
☐ Entered in PRISMS E	Entered by:		Date Entered//		
☐ Entered in Finance E	Entered by:		Date Entered//		

