

PART B: Credit Transfer/National Recognition/ Application Form

This form is to be used by students wishing to apply for Credit Transfer or National Recognition. Please complete the Credit Transfer/National Recognition Application Form, attach a copy of a verified Award or Statement of Attainment and submit the application to the Administrative Staff.

Personal details:

First Name:	Last Name:		
Address:			
Post code:			
Date of Birth:	Gender: (circle one)	Male	Female
Student Number:	Select ONE:	Domestic	International
Email:	Telephone/Mobile:		
Course:	Trainer:	Date:	

Course Details

Name of Education Provider:

Course code	Course title
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Please list units of competency you are seeking Credit Transfer/National Recognition/RPL for.

Unit Code	Unit Name

Checklist:

Do you have a copy of each unit of competency for which you are applying for Credit Transfer/National Recognition?	YES/NO
Have you collected as much evidence as you can to support your application?	YES/NO
Have you completed this Application Form in full?	YES/NO

Declaration

I declare that the information contained in this application is a true statement of my education.

Signed:	Date:
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OFFICE USE ONLY: Credit Transfer/ National Recognition Evaluation Form	
Application received by:	Date:
Student Name:	Student Number:
Name of Education Provider:	
Course code	Course title

Course Coordinator/Assessor's Outcome:		CT / Recognition granted	
Unit Code	Unit Title		
		Y	N
		Y	N
		Y	N
		Y	N
		Y	N
		Y	N
		Y	N
		Y	N
		Y	N
		Y	N
		Y	N
		Y	N
		Y	N
		Y	N
		Y	N
		Y	N

- If insufficient space, please attach page.

Course Coordinator/Trainer Comments:		
Result of Evaluation:	Application accepted	Application not accepted
Application assessed by:		Position:
Signature:		Date: