

## Amendment to Personal Details

This form is to be used to inform ITHEA about any changes to your personal details that may arise during your course. (This includes any changes to your address, contact phone numbers and email address.)

International Students are legally obligated under **Visa Condition 8533** to notify ITHEA of their residential address in Australia **within 7 days of arriving in Australia**.

Students must also notify your education provider of any change in your residential address or contact details **within 7 days of the change**.

### Student details:

<b>First Name:</b>	<b>Last Name:</b>		
<b>Student Number:</b>	<b>Select ONE:</b>	Domestic	International
<b>Email:</b>	<b>Telephone/Mobile:</b>		
<b>Course:</b>	<b>Trainer:</b>	<b>Date:</b>	

### New details:

<b>First Name:</b>	<b>Last Name:</b>
<b>Address:</b>	
<b>Telephone/Mobile:</b>	
<b>Email:</b>	
<b>Student Signature:</b>	

### Office Use Only:

<input type="checkbox"/> Entered in Student File	Entered by: _____	Date Entered ___/___/___
<input type="checkbox"/> Entered on VETTRAK	Entered by: _____	Date Entered ___/___/___
<input type="checkbox"/> Entered in PRISMS	Entered by: _____	Date Entered ___/___/___
<input type="checkbox"/> Entered in Finance	Entered by: _____	Date Entered ___/___/___