

BSB51915 Diploma of Leadership and Management

CRICOS Code: 093544J

General: This qualification reflects the role of individuals who apply knowledge, practical skills and experience in leadership and management across a range of enterprise and industry contexts. Individuals at this level display initiative and judgement in planning, organising, implementing and monitoring their own workload and the workload of others. They use communication skills to support individuals and teams to meet organisational or enterprise requirements. They plan, design, apply and evaluate solutions to unpredictable problems, and identify, analyse and synthesise information from a variety of sources.

Entry requirements: Prospective students are required to complete the Pre-Training Interview form, to the satisfaction of ITHEA. You will also need to provide evidence of your English language proficiency. ITHEA will accept the following minimum English language test score:

English language provider test	Minimum test score	Minimum test score where combined with at least 10 weeks ELICOS	Minimum test score where combined with at least 20 weeks ELICOS
International English Language Testing System	5.5	5	4.5
*Test of English as a Foreign Language (TOEFL) paper based	527	500	450
TOEFL internet based test	46	35	32
Cambridge English: Advanced (Certificate in Advanced English)	162	154	147
Pearson Test of English Academic	42	36	30
Occupational English Test	Pass**	N/A	N/A

*The TOEFL paper based test will only be accepted from limited countries

**The Occupational English Test includes a mark between A and E. An A or B is considered a pass.

The test must have been taken no more than two years before you apply for your student visa. ITHEA may also consider any English Language tests taken in Australia.

Vocational or educational outcomes: Students can go into a range of employment options. Occupations may include Business Manager, Human Resources Manager, Sales Team Manager.

Job outlook: Please refer to the Australian Government Job Outlook site for job prospects for a Corporate General Manager. 51,200 persons were employed as General Managers in 2015. Job openings over the next 5 years are expected to be between 10,001 and 25,000.
Source: Department of Employment 2017.

Assessment: Assessment methods allow for the gathering of sufficient quality evidence about the student's performance. Methods used include question and answer, presentations, case studies and projects.

Core Units

Unit Code	Unit Descriptor
BSBLDR501	Develop and use emotional intelligence
BSBMGT517	Manage operational plan
BSBLDR502	Lead and manage effective workplace relationships
BSBWOR502	Lead and manage team effectiveness

Elective Units

Unit Code	Unit Descriptor
BSBMGT502	Manage people performance
BSBFIM501	Manage budgets and financial plans
BSBADM502	Manage meetings
BSBWOR501	Manage personal work priorities and professional development
BSBADM506	Manage business document design and development
BSBHRM506	Manage recruitment selection and induction processes
BSBRISK501	Manage Risk
BSBPMG522	Undertake project work

Course duration: 52 weeks full time including holidays and orientation

Enrolment fee: \$250 (non-refundable)

Materials fee: \$300

Course Tuition fee: \$9,700